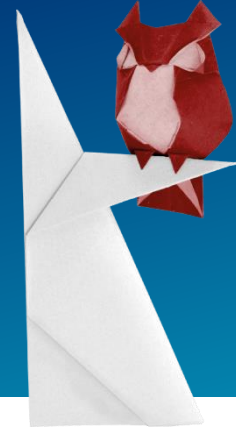**KAIZEN™**
INSTITUTE

PROCESS Bootcamp
Implement Value Stream Improvement with KAIZEN™ Events

Participants (Who)
- 1 Key Value Stream

Scope (What)
- Project KAIZEN™ Seminar
- Value Stream Analysis & Planning
- Mission Control
- 10 days of Coaching
- 4 books

Objectives (Why)
- Introduce Project KAIZEN™ as the framework to implement Continuous Improvement projects
- Develop a vision for the value stream improvement and the respective Business Case
- Design a Program to implement KAIZEN™ Events
- Coach project leaders during the transformation journey

Project KAIZEN™ Seminar

The Project KAIZEN™ programme introduces a framework to transform business processes following an universal approach that starts with a deep analysis of the value streams.

Programme
- KAIZEN™ Change Model
- Value Stream Analysis
- Mission Control
- KAIZEN™ Events
  - A3 Thinking
  - Facilitation techniques
- Value Review

Value Stream Analysis & Planning

A workshop to set the vision for the value stream/ department and define an implementation plan for primary workshops.

Programme
- Value Stream Analysis & Planning Introduction
- Current State Analysis
  - Value Stream Mapping
  - Muda Hunting
- Future State Vision
  - Future State Mapping
  - Proof of concept
- KAIZEN™ Events plan
- Business case
- Mission Control setup

Mission Control

The Mission Control is a visual space where the project leaders monitor the improvement initiatives in a standardised way that enhances their commitment and gives them power to define countermeasures.

Programme
- Mission Control Introduction
- Mission Control Mockup design
  - Decide PDCA elements
  - Define Meeting agenda
  - Update with data
- Mission Control Mockup setup

Coaching

The Coaching sessions are conducted to reflect upon the Project KAIZEN™ implementation and share recommendations for the opportunities identified.

Programme
(the Coaching programme is defined upon project teams' needs)

GEMBAKAIZEN™